



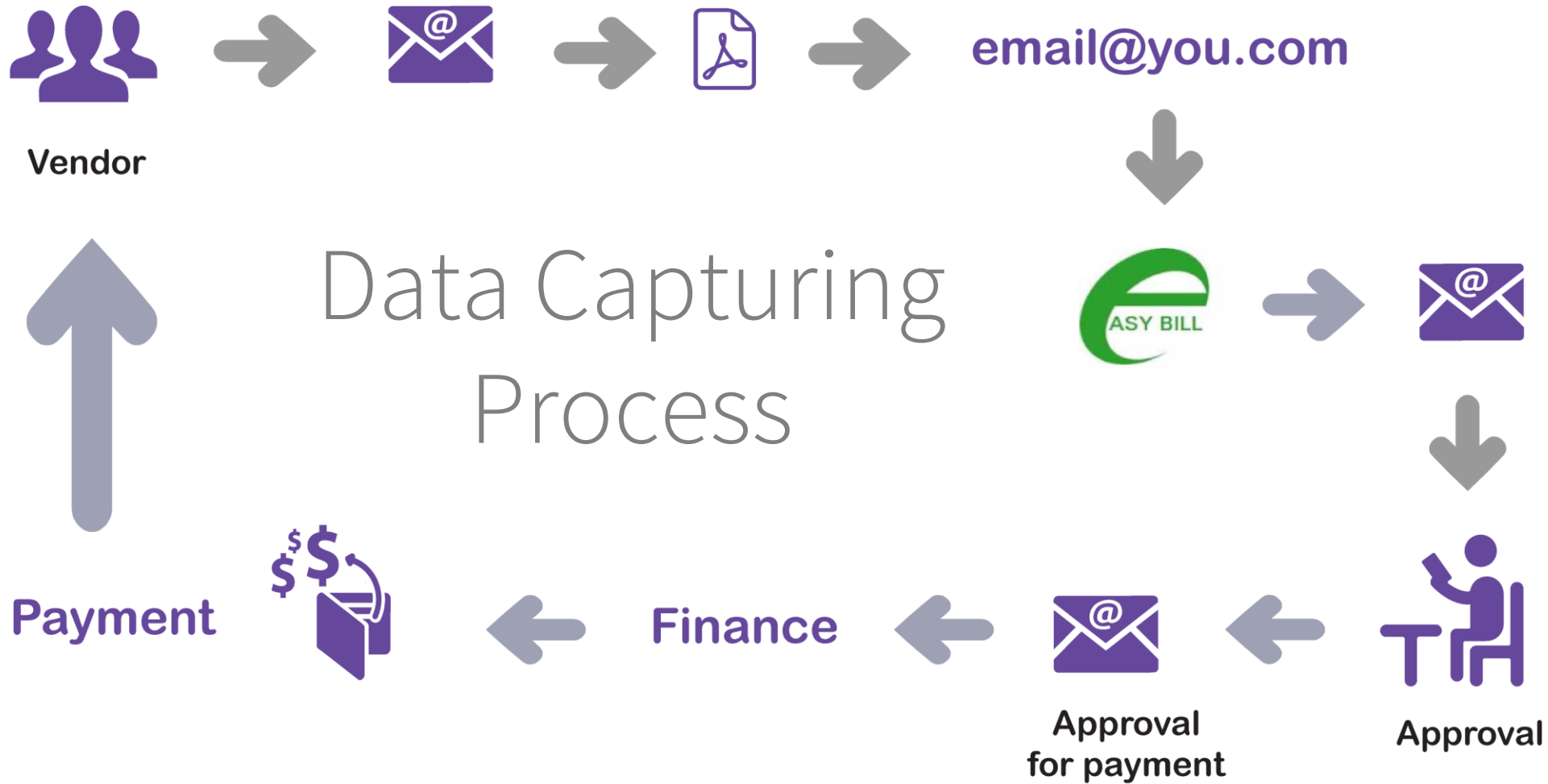
e-Pay

SMART PAPERLESS INVOICE PAYMENTS

- This solution from Syngco facilitate vendor payments using a streamlined management system.
- End to end vendor payment system can be automated using E-Pay.
- Facilities to integrate with accounting solutions like SAP, Oracle, IFS and Sage.

Data Capturing Process

1. Create a specific email address to receive invoices
2. Receive vendor invoices as PDF / Image attachments
3. All emails are captured by application and OCR reader to collect data
4. Following data captured in general to facilitate the process
 - a. Invoice No
 - b. Supplier Name
 - c. Invoice Date
 - d. Address / Site location
 - e. Gross Amount
 - f. VAT Amount
 - g. Net Amount etc.



The paperless vendor payment solution



Basic Data Process Flow

1. Define Invoice Verifiers, Authorizers, Approvers and Accounts Payable Team users
2. Create Login accounts
3. Integrate login accounts for Single Sign On with Active Directory
4. Define Supplier Template, Invoice Templates, Authorizer Templates
5. Define Cost Centres and Branch Offices

Controls

1. Application tested for vulnerabilities
2. User access controlled by privileges
3. Access to application controlled by a client certificate
4. Admin alerts for errors generated by the application

Benefits

1. Application will reduce head count in the accounting department
2. A Centralized invoicing process
3. Invoice archive
4. Paperless environment
5. Offers immediate cash flow benefits – no delays in depositing
6. Both In-house and web-enabled versions of the Application is available.

Your Investment (Commercials)

1. Setup and Implementation Cost - £ 2500.00

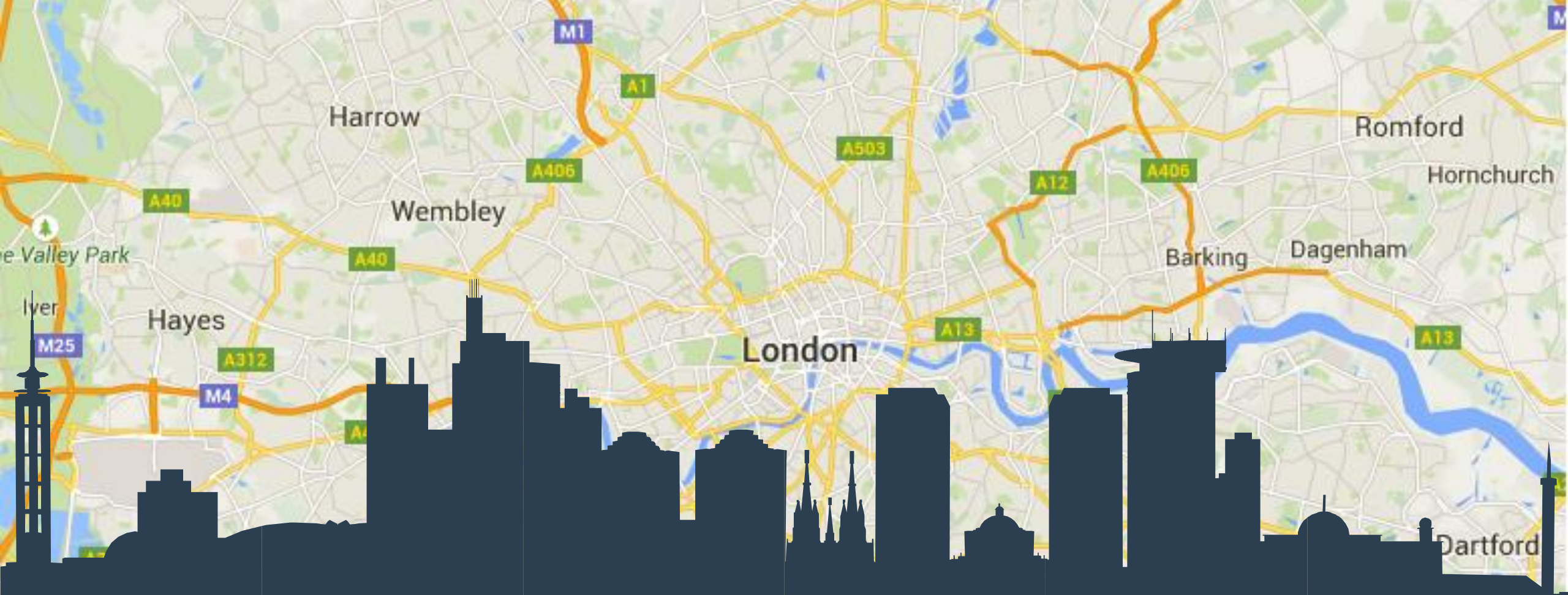
- Setting up the software in the in-house server and configuration of 10 suppliers.
- Admin Training.
- User Training .

2. Annual Recurring Cost - £400.00

- Bug fixes and Support
- Software updates

Notes

- Customisations of the software will be charged separately.
- Hosting the application out of the network will cost extra to cover hosting charges.
- Functional training for the software will be provided at extra cost after initial training.



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